

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. The second step is to define the objectives and goals of the project. This involves determining what you want to achieve and how you will measure success.

3. The third step is to develop a plan of action. This involves identifying the steps that need to be taken to achieve the objectives and goals.

4. The fourth step is to implement the plan. This involves putting the plan into action and monitoring progress.

5. The fifth step is to evaluate the results. This involves assessing the outcomes of the project and determining whether the objectives and goals have been achieved.

6. The sixth step is to report on the results. This involves communicating the findings of the project to the relevant stakeholders.

7. The seventh step is to reflect on the process. This involves thinking about what worked well and what could be improved for future projects.

8. The eighth step is to share the results. This involves making the findings of the project available to others who may be interested.

9. The ninth step is to celebrate success. This involves acknowledging the achievements of the team and celebrating the successful completion of the project.

10. The tenth step is to learn from the experience. This involves reflecting on the project and identifying lessons learned that can be applied to future projects.

Edna Wong

1753

✓	Rejected
=	Allowed

-	(Through numeral) Cancelled
+	Restricted

N	Non-Elected
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